



“हर काम देश के नाम”
कार्यालय, रक्षा लेखा महानियंत्रक
उलान बटार रोड, पालम, दिल्ली छावनी-110011
OFFICE OF THE CONTROLLER GENERAL OF
DEFENCE ACCOUNTS
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No. AN/XIII/13133(Misc)/Vig/2024

Dated : 06.09.2024

To,

All PCsDA / PIFAs / CsDA / IFAs

(Through CGDA WAN)

Subject: Administrative Vigilance- Display of Notice Board etc.-reg.

Reference :HQrs Office letter bearing No. AN/CVO Cell/13006/2012 dated 31.12.2012.

A session was organized in the HQrs Office to strengthen the vigilance administration in the department. The session covered core areas of vigilance administration, and the focus areas as decided were as under:

- (i) **Sensitizing the Public about corruption through Notice Board** : It has been observed that the directives/guidelines issued by the CVC regarding display of standard notice board and as communicated by HQrs office vide Circular cited under reference (**copy enclosed**) is not being followed in letter and spirit.

It is therefore requested to ensure that standard Notice Board as per guidelines of CVC along with the Name, Designation, e-mails and Phone number of CVO of the Department, VO of the organization and other designated authorities are displayed at entrance of all offices/sub-offices.

- (ii) **Details of CVO/VO displayed on Controller's and CGDA Website** : The names, Address, e-mails and Phone number of CVO of the Department and VO of the organization are to be displayed on the website of the organization. Any change in the incumbency of the CVO/VO, the same should be promptly updated on the website.

Contd.P/2

- (iii) **Sensitization of Units/Formations:** The units/formations under the audit jurisdiction needs to be sensitized :
- (i) The names, Address, e-mails and Phone number of CVO of the Department and VO of the organization should be disseminated to all Units/formations under the audit jurisdiction.
- (ii) Units/formations are to be categorically conveyed that any information regarding malpractice/untoward incidence against Officials of the Department comes into their notice are to be reported to VOs through the units/formation.
- (iv) **Sensitization of Officers/Staff:** All the officers and staff of the organization including those posted at remote stations should be sensitized about the CCS Conduct Rules and may also be advised to be more careful and vigilant while performing Official duties. Stern action will be taken against the official involved in such suspicious activities.
- (v) **Promotion of Transparency:** All Controller Offices should keep a close watch on susceptible areas of work to ensure probity among the Official. They should endeavor and devise the methodology to promote greater transparency and accountability in the system of work performed by their officers/staff to foster a culture of honesty and integrity.

2. Action taken report may please be furnished by **20.09.2024.**

This issues with the approval of CGDA.


(Sushil Riyar)
Sr. ACGDA(AN)

Copy to:

The Officer-in-Charge.

1. IT &S Wing: For early action regarding displaying the name of CVO on the CGDA's Website in consultation with Vigilance Wing.
It is also requested to upload this circular on CGDA's WAN.
2. AN-V, Section For display of Notice Board in consultation with Vigilance Wing.
3. Vigilance Section: For information and necessary follow up please.


Sr. AO(AN-XIII)

Important Circular

रक्षा लेखा महानियंत्रक

Controller General of Defence Accounts

उलन बटार मार्ग, पालम, दिल्ली छावनी-110010

Ulan Batar Road, Palam, Delhi Cantt 110010

No.AN/CVO Cell/13006/2012

Dated: 31/12/2012

To

All PCDA/PIFA

All CDA /IFA

Subject: Sensitizing the Public about corruption - display of standard notice board
by Departments/Organizations.

Ref: This Hqrs office No. AN/XIII/13006/Vol.XXI dated 07.09.2009.

As per Central Vigilance Commission directives all Departments/Organizations are required to prominently display a standard notice board in the reception area of each of their offices in the following format, in English, Hindi and as well as in the vernacular language of the area:

"DO NOT PAY BRIBES. IF ANYBODY OF THIS OFFICE ASKS FOR BRIBE OR IF YOU HAVE ANY INFORMATION ON CORRUPTION IN THIS OFFICE OR IF YOU ARE A VICTIM OF CORRUPTION IN THIS OFFICE, YOU CAN COMPLAIN TO THE HEAD OF THIS DEPARTMENT, OR THE CHIEF VIGILANCE OFFICER/THE SUPERINTENDENT OF POLICE, CENTRAL BUREAU OF INVESTIGATION AND THE SECRETARY, CENTRAL VIGILANCE COMMISSION".

2. In addition to above message, the designation, complete address, telephone/fax nos. and E-mail address of the Head of the Department, Chief Vigilance Officer and SP, CBI may be displayed.

3. It is once again reiterated that such notice board may prominently be displayed in the reception area of your office and sub-office in consonance with the CVC guidelines and a line of confirmation may be sent to this Hqrs office.

Treat the matter most urgent.


(Devika Raghuvanshi)
Chief Vigilance Officer